

WINEQUIP

Goods Return Authorisation

Account name:

Date:

Contact name/phone:

Invoice or pick slip no:

Reason for return:

Stock return (see codes)

Repair/service

Warranty assessment

Stock return reason codes:

Record appropriate number in the reason code # column below.

1. Incorrect goods/quantity received.
2. Damaged in shipping.
3. Incorrect item ordered.
4. Duplicate order.
5. Product defective.
6. Other

Quantity	Item #	Description	Reason code #

Further details for Winequip assessment:

Note:

- a) Stock returns must be notified to Winequip within 7 days of receipt.
- b) Returns will not be accepted for yeast, malolactic bacteria, enzymes or any other custom made item.
- c) Returns for credit are subject to a restocking fee in accordance with our terms and conditions.

Return authorised by:

Date:

Return received by:

Date:

Credit note processed by:

Date: